

## Form to send to your unemployment insurance fund

Read the instructions on the information sheet before applying for the certificate. Complete all parts of the application.

The data provided will be processed in the Swedish Unemployment Insurance Inspectorate's (IAF) data system. Read more about the processing of personal data at the IAF at <https://www.iaf.se/>

1. Basic information – to be completed by the job-seeker		Please text
Fill in Part 1 yourself. No earlier than three weeks before departure, send your application to your unemployment insurance fund's EU/EEA administrator, who will complete Part 2.		
First name	Surname	National identity number, 10 digits
Residential address in Sweden		Telephone number
		Mobile phone
Postal code and city/town		E-mail address
Residential address in the country in which you want to look for a job		Place of birth
		Citizenship according to passport
Postal code and city/town	Country	Date of departure
Unemployment insurance fund from which you receive compensation		
Date of signature	Signature	
2. Data from the unemployment insurance fund – to be completed no earlier than three weeks before departure		
Your unemployment insurance fund's EU/EEA administrator will fill in Part 2 and send it back to you. When the form is returned to you, please fill in part 3 and submit it to the IAF.		
The application was received on		
Does the applicant receive unemployment benefits from the unemployment insurance fund? <input type="checkbox"/> Yes <input type="checkbox"/> No	Benefits since (year, month, day)	Timesheets are available up to and including (year, week)
Has the applicant declared that he/she is fully unemployed on the timesheets? <input type="checkbox"/> Yes <input type="checkbox"/> No		
How many days of the benefit period does the applicant have left counting from the date of departure (provided that he/she is fully unemployed)?  days		
Answer only if the number of days remaining is less than 67 days: Do we anticipate that the applicant will be granted a new benefit period/150 new days of unemployment benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the applicant expected to be suspended upon departure? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes", enter the start date and the duration of the suspension	
Has the applicant previously been granted an E 303/U2 certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know	If "Yes", has the applicant worked since that time? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Fill out only if, the applicant at his/her last job was self-employed		
Is the applicant a fully unemployed self-employed person? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is the applicant a frontier worker? <input type="checkbox"/> Yes <input type="checkbox"/> No	Enter state of residence:

**2. The unemployment insurance fund's data continues on this page**

Should only be completed when applying for an E 303 certificate

The daily subsistence allowance during the three-month period, including the date and amount of all changes, must be specified from and including the date of departure and three months onwards

Gross amount	Tax	Any other deductions	Net amount per day	Number of days of compensation	From and including	Up to and including

Does the unemployment insurance fund require monthly feedback from the competent institution abroad (applies only to applicants with U2 certificate)?

☐ Yes

Any additional information

Information provider/Printed name

Stamp of unemployment insurance fund with postal address

Date

Telephone number

**3. Your signature**

Fill in Part 3 yourself after you have verified that the information is correct in Part 1-2.

I have taken the information provided by the unemployment insurance fund in this form into consideration and I certify that it is correct. I have taken the information attached to the application for the U2 certificate or E 303 certificate into consideration.

Date

Signature

Send the application to:

The Swedish Unemployment Insurance  
Inspectorate (IAF)Box 210  
SE-641 22 Katrineholm

Please note that the IAF should have received your fully completed application no later than five working days before your date of departure.

## Form to send to the Swedish Public Employment Service

Read the instructions on the information sheet before applying for the certificate! Complete all parts of the application.

The data provided will be processed in the Swedish Unemployment Insurance Inspectorate's (IAF) data system. Read more about the processing of personal data at the IAF at <https://www.iaf.se/>

1. Basic information – to be completed by the job-seeker		Please text
Fill in Part 1 yourself. No earlier than three weeks before departure, send your application to the Swedish Public Employment Service, who will complete part 2.		
First name	Surname	National identity number, 10 digits
Residential address in Sweden		Telephone number
		Mobile phone
Postal code and city/town		E-mail address
Residential address in the country in which you want to look for a job		Place of birth
		Citizenship according to passport
Postal code and city/town	Country	Date of departure
Unemployment insurance fund from which you receive compensation		
Date of signature	Signature	
2. Data from the Swedish Public Employment Service – to be completed no earlier than three weeks before departure		
The Swedish Public Employment Service will fill in Part 2 and send it back to you. When the form is returned to you, please fill in part 3 and submit it to the IAF.		
The application was received on		
Is the applicant registered at the Public Employment Service? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes", please indicate the current job-seeker category:	Enrolled in this job-seeker category since (date):
Any additional information, such as planned activities.		
Information provider/Printed name		Employment Service stamp
Date	Telephone number	
Send the application to: Arbetsförmedlingen Enheten Ersättningar/EU-intyg 107 67 Stockholm E-mail Arbetsförmedlingen: <a href="mailto:eu-intyg@arbetsformedlingen.se">eu-intyg@arbetsformedlingen.se</a>		



### 3. Your signature

Fill in Part 3 yourself after you have verified that the information in Part 1 and 2 is correct.

I have taken the information provided by the Swedish Public Employment Service in this form into consideration and I certify that it is correct. I have taken the information attached to the application for the U2 certificate or E 303 certificate into consideration.

Date

Signature

Send the application to:

The Swedish Unemployment Insurance Inspectorate (IAF)  
Box 210  
SE-641 22 Katrineholm

Please note that the IAF should have received your fully completed application no later than 5 working days before your date of departure.

## Important information for Certificate U2 applicants

Jobseekers who are wholly unemployed may be entitled to receive Swedish unemployment benefit for a maximum of three months while seeking employment in another EU/EEA country, Switzerland or Great Britain and Northern Ireland. To do so, you must apply for a Certificate U2. Read on to learn how to apply for a Certificate U2, the conditions for obtaining a Certificate U2 and what applies in certain situations.

### Certificate U2 applicants must fulfil the following conditions:

- You will seek employment in another EU/EEA country, Switzerland or the UK.
- Before your departure, you were wholly unemployed, registered as a jobseeker and at the disposal of the Swedish Public Employment Service for at least four weeks after becoming unemployed. IAF can waive parts of this period under certain conditions, for example, if you are accompanying your spouse or partner who is going to work in another Member State. Your information must be supported by an employment contract/proof of employment sent with the Certificate U2 application.
- Your unemployment insurance fund has decided that you are entitled to unemployment benefit on the day of your departure at the latest.
- You have applied for a Certificate U2 before travelling.
- If you have previously held a Certificate U2 or E 303 certificate, you must have worked since then and fulfil the conditions again to be granted a new Certificate U2.
- You must be a citizen of an EU/EEA country or Switzerland, a stateless person under the New York Convention, a refugee under the Geneva Convention or a citizen of a country outside the EU/EEA area or Switzerland.

### Additional conditions for citizen of non-EU/EEA countries and Switzerland

If you are a citizen of a country outside the EU/EEA and Switzerland, you can apply for a Certificate U2 for jobseekers in another EU country (but not

in Denmark). You must have the right to stay in Sweden. You must also have the right to work and register with the employment office in the country where you intend to look for work.

If you are granted a Certificate U2, you may need to present documents proving that you have the right to reside and work in the country to which you travelled.

If you wish to seek work in the United Kingdom, you must apply for an E 303 certificate (see under "Jobseekers with an E 303 certificate" and "Information for those seeking work in Great Britain and Northern Ireland with Swedish unemployment benefit").

## How to apply for the Certificate U2

1. Certificate U2 application forms are available above. Complete Part 1 of "Form to send to your unemployment insurance fund" and Part 1 of "Form to send to the Public Employment Service".
2. Do not send the forms to your unemployment insurance fund or the Public Employment Service until three weeks before your departure date. Use the address of your unemployment insurance fund. address of the Public Employment Service is on the relevant form at the bottom of Part 2.
3. Your unemployment insurance fund and the Public Employment Service will complete Part 2 and return the forms to you.
4. When you get the forms back, check that they are complete and sign them both in Part 3.
5. Then send both application forms to IAF. You are responsible for ensuring that your application reaches IAF on time and is complete. If your application is incomplete, it will be returned to you for completion. The application should be received by IAF at least five working days before the date of departure.

## Change of departure date

If you wish to change your date of departure after submitting your application, you must contact IAF well in advance of your departure. After IAF has decided in your matter, your departure date can only be changed in certain cases. IAF cannot change your departure date after the decision has been made and the previous departure date has passed. It is therefore important that you contact IAF, the Public Employment Service and your

unemployment insurance fund immediately if you intend to postpone your departure date.

## Information for people with limited working capacity

If you have a limited working capacity, this may impact your possibilities to register as a jobseeker with employment offices abroad. If you have a limited working capacity, contact the employment office in the country you plan to travel to with your Certificate U2.

If you receive benefits from the Swedish Social Insurance Agency, contact them for information about these benefits and whether they will continue to be paid if you are granted a Certificate U2.

## Information for those seeking work in Great Britain and Northern Ireland with Swedish unemployment benefit

On 1 February 2020, Great Britain and Northern Ireland left the EU, starting the transition period which ended on 31 December 2020. During the transition period, Great Britain and Northern Ireland remained part of the Single Market and Customs Union and subject to the Court of Justice of the European Union.

From 1 January 2021, new rules apply under the EU-UK Withdrawal Agreement. Now, only those who were both in a cross-border situation before the end of the transition period and who remained in a cross-border situation after the end of the transition period are able, under certain conditions, to seek work with a Certificate U2 in the UK for three months.

A cross-border situation might be, for example, a UK citizen who exercised his/her free movement before the end of the transition period and resides and works in Sweden, and still lives and works in Sweden after 1 January 2021.

Those considering an application to take unemployment benefit to Great Britain or Northern Ireland should contact IAF for more information.

## Jobseekers with an E 303 certificate

The E 303 certificate can be obtained under certain conditions if you are a citizen of a country outside the EU/EEA or Switzerland and are seeking work in the UK. To be eligible for the E 303 certificate, you must complete

the same application form and fulfil the same conditions as for the Certificate U2 (see below). See also "Additional conditions for citizens of non-EU/EEA countries and Switzerland". If you receive an E 303 certificate, the UK is responsible for paying your Swedish unemployment benefit.

## Specific information on citizenship

Some restrictions may apply mainly to citizens of the countries that joined the EU in 2004 and 2007. Contact the Public Employment Service for more information.

IAF can provide additional information about seeking work abroad while retaining Swedish unemployment benefit for citizens of a country outside the EU/EEA area or Switzerland, stateless persons under the New York Convention and refugees under the Geneva Convention.

## Information on some countries' requirements for identification numbers

Some countries require you to obtain a citizen identification or social security number before registering with their employment offices. Spain, for example, requires a Spanish personal identification number to register with the employment office. To avoid enrolment issues, learn what rules apply in the country where you will seek work. In some cases, it may be necessary to start this process even before your departure.

Contact the authorities in the country where you will seek work with any questions about the rules for registering with the employment office.

## Information for previously self-employed frontier workers

If you are wholly unemployed and your last job was as a self-employed person in Sweden, but you live in another Member State, you can apply to export your unemployment benefit there using Certificate U2. However, this assumes that no other unemployment benefit scheme covering self-employed persons exists in the Member State where you live. You do not have to fulfil the condition of being at the disposal of the Swedish employment service for four weeks prior to your departure after becoming unemployed. However, you must fulfil all other conditions (see page 1).



## What happens after I apply for a Certificate U2?

### IAF makes a decision on your application

IAF's decision, i.e., either a Certificate U2 or a rejection decision, is sent to your address in Sweden. If IAF considers that you will not be able to receive the decision before you leave, the decision can be sent to your foreign address. Therefore, please make sure to clearly indicate full addresses in your application. If you have KIVRA, a copy of the Certificate U2 or the rejection decision is sent there.

### In some cases, IAF can withdraw your Certificate U2

In some cases, IAF is unable to verify whether a Certificate U2 applicant has declared full unemployment in the four weeks before their departure. To ensure that applicants receive their certificates before travelling abroad, IAF may issue a Certificate U2 with a withdrawal clause in these cases. This means that the decision can be modified and withdrawn if an ex-post control reveals that you have worked during the four weeks preceding your departure date and therefore did not fulfil the conditions for obtaining a Certificate U2.

If your certificate is withdrawn or modified, you, your unemployment insurance fund and the Public Employment Service will be informed. If you decide to travel despite working in the four weeks prior to your departure date, this may affect your entitlement to unemployment benefit. It is therefore important that you contact your unemployment insurance fund, the Public Employment Service and IAF if you decide to leave despite having worked.

### You must register in the country where you are seeking work

If you have been granted a Certificate U2, your Swedish unemployment insurance fund pays your unemployment benefit from Sweden while you are abroad. To receive your benefit, you must immediately register as a jobseeker with the employment office in your destination country. This applies even if you have not yet received IAF's decision. Please note that you must register within 7 days of the date of departure indicated on your Certificate U2 in order to receive unemployment benefit from the date of

departure. If you register later than seven days, you can receive benefit only from the date of registration.

Unemployment benefit is not paid until the foreign employment office has informed your Swedish unemployment insurance fund of the date you registered as a jobseeker there. Enrolment is confirmed with a form entitled U009. When you visit the foreign employment office for the first time, it is a good idea to confirm with a case officer that Certificate U009 will be completed and sent to your unemployment insurance fund in Sweden. Note that it may take several weeks for the unemployment insurance fund to receive the U009 and for your unemployment benefit to be paid.

## Returning to Sweden

If you do not find work during your period with Certificate U2, it is important that you return to Sweden within the authorised period and contact the Swedish Public Employment Service in order to continue receiving unemployment benefit from Sweden. The latest date by which you must return to Sweden is shown in item 2.2.1 of your Certificate U2.

## Certification period is three months and cannot be extended

The certification period is three months. An ongoing certification period cannot be extended. Under Article 64 of Regulation No. 883/2004, it is up to the Member States themselves to decide on the possibility of extension. Sweden has decided not to extend Certificate U2 periods. Under Section 28 of the Unemployment Insurance Regulation (*Förordningen om arbetslöshetsförsäkring*), IAF may not extend an export period.

## If you no longer wish to travel

If you have submitted an application for a Certificate U2 but no longer wish to go abroad, you must inform IAF immediately. You must also inform the Public Employment Service and your unemployment insurance fund that you do not intend to go abroad.

IAF can amend an issued Certificate U2 only in certain cases. If you have received a decision regarding a Certificate U2 but do not intend to travel, it is important that you contact IAF, the Public Employment Service and your unemployment insurance fund immediately.

## Any questions?

Learn more about seeking work abroad from the [Public Employment Service](#).

Contact your employment insurance fund with questions about your unemployment benefit or Certificate U1. Those who are not members of any unemployment insurance fund can contact the Alfa Unemployment Insurance Fund.

Questions about Certificate U2 (or the E 303 certificate) are answered by IAF. See our telephone hours at [www.iaf.se/](http://www.iaf.se/).

### EU

Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain and Sweden.

### EES

Iceland, Liechtenstein and Norway.

## Contact information to the unemployment insurance funds

Unemployment fund	Street address	Postal address	
Akademikernas erkända		FE 55	930 88 Arjeplog
Arbetslöshetskassan Alfa	Torggatan 25		503 54 Borås
Arbetslöshetskassan för service			
och kommunikation		Box 1149	111 81 Stockholm
Arbetslöshetskassan Vision		FE 53	930 88 Arjeplog
Byggnadsarbetarnas		Box 516	101 30 Stockholm
Elektrikernas		Box 45104	104 30 Stockholm
Fastighets		Box 359	101 27 Stockholm
Finans- och Försäkringsbranschens		Box 3111	103 62 Stockholm
GS		Box 1152	111 81 Stockholm
Handelsanställdas		Box 235	971 07 Luleå
Hotell- och Restauranganställdas		FE 22	930 88 Arjeplog
IF Metalls EU-gruppen		Box 70422	107 25 Stockholm
Journalisternas	Högbergsgatan 26b		116 20 Stockholm
Kommunalarbetarnas a-kassa	EU-enheten	Box 1057	621 21 Visby
Ledarnas		Box 12110	102 23 Stockholm
Livsmedelarbetarnas		FE 10	930 88 Arjeplog
Lärarnas		FE 68	930 88 Arjeplog
Pappersindustriarbetarnas		FE 44	930 88 Arjeplog
Småföretagarnas		Box 2	921 21 Lycksele
STs		Box 5100	102 42 Stockholm
Sveriges Arbetares		FE 41	930 88 Arjeplog
Säljarnas		FE 23	930 88 Arjeplog
Transportarbetarnas		FE 19	930 88 Arjeplog
Unionens		Box 17098	200 10 Malmö